

Happy Valley Elementary School District  
Board of Trustees

**Regular Board Meeting**

**Minutes**

August 14, 2018

Happy Valley Elementary School Library  
17480 Palm Avenue, Anderson, CA 96007

**OPEN SESSION – 6:00 PM**

**1.0 Call to Order @ 6:06 p.m.**

**2.0 Roll Call -** CP JP RS TG – Present  
MR - Absent

**3.0 Pledge of Allegiance -** led by John Pappas

**4.0 Approval of Agenda –**

Mr. Gifford commented that Item 8.2 should have been stated as - Approve Resolution #19-02 – Approval of Bus Barn Loan Application.

On a motion by Carla Perry, seconded by Tim Garman, the board voted 4-0 to approve the agenda with the addition of Resolution #19-02.

**5.0 Presentation –** Stacy Baldwin and Bonnie Cook gave a presentation of PBIS – Positive Behavioral Intervention and Support.

**\*Marci Reese arrived @ 6:26 p.m.**

**6.0 Public Comment –** Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

6.1 Public Comment Session Opened @ 6:31 p.m.

6.2 Persons Wishing to Address the Board - None

6.3 Public Comment Session Closed @ 6:32 p.m.

**7.0 Consent Agenda -** Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Board Members may request that an item be removed from the Consent Agenda for later discussion.

- 7.1 Approval of Minutes for Regular Board Meeting June 12, 2018 and Special Board Meeting June 13, 2018
- 7.2 Approval of Warrants: June 1 – 30 and July 1 – 31, 2018
- 7.3 Budget Revisions – None
- 7.4 Personnel:

Approve employment of Melissa Kalinowski, Administrative Assistant; Ashley Piche, Teacher; Melissa Brown, Yard Duty Aide; Patricia Villasenor, Cafeteria Assistant

## **8.0 Discussion/Action Items**

- 8.1 Discussion/Action: Approve Resolution #19-01 – Debt Policy

On a motion by Carla Perry, seconded by Tim Garman, the board voted 5-0 to approve Resolution #19-01.

- 8.2 Discussion/Action: Approve Resolution #19-02 - Bus Barn Lease & Site Agreements

Mr. Gifford commented that this resolution would give him permission from the board to enter the district into an agreement with West America Bank for financing the Bus Barn. He also commented that the Maximum Principal amount in Section 2 – Material Terms of Lease Agreement should be \$310,000 instead of \$300,000.

On a motion by Tim Garman, seconded by Rusty Simmons, the board voted 5-0 to approve Resolution #19-02 with changes to principal amount in Section 2.

- 8.3 Discussion/Action: Approve Student Teaching Agreement between Simpson University & Happy Valley UESD

On a motion by Rusty Simmons, seconded by Carla Perry, the board voted 5-0 to approve the Student Teaching Agreement with Simpson.

- 8.4 Discussion/Action: Approve Agreement between Document Tracking Services & Happy Valley UESD

On a motion by Carla Perry, seconded by Marci Reese, the board voted 5-0 to approve the Document Tracking Services Agreement.

- 8.5 Discussion/Action: Approve Principal Salary Schedule for 2018/19

On a motion by Tim Garman, seconded by Carla Perry, the board voted 5-0 to approve the 2018/19 Principal Salary Schedule.

- 8.6 Discussion: Approve Surplus of Food Service Equipment – Total Value \$75.00

On a motion by Carla Perry, seconded by Marci Reese, the board voted 5-0 to approve the surplus of Food Service Equipment.

## 8.7 Discussion: 2018/19 General Fund 45-Day Revised Budget

Michelle Glover gave a detailed review of the 2018/19 45-day General Fund Revised Budget.

## 8.8 Discussion: Schedule Board Retreat

After some discussion, the board decided to schedule the Annual Board Retreat for Sunday, August 26, 2018 at 9:00 a.m.

## 9.0 Information/Discussion Items

### 9.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) PTA/Community – No Report
- b) Certificated Staff – No Report
- c) Classified Staff – No Report
- d) Board Members – Carla Perry asked if there was a plan for students due to smoke from the fires. Chris Dell answered that there was a plan in place and it would be executed starting the first day of school.
- e) Primary Site Update – Shelly Craig commented that the Ice Cream Social was well attended and while she did not have exact numbers she estimated that about 300 people attended the event; she also commented that a team from the district attended the MTSS training over the summer; minor changes needed to be made to the LCAP and will be submitted back to SCOE.
- f) Elementary Site Update – Chris Dell commented that the teaching staff is ready to go for the first day of school; the school will be staffed appropriately this year with counselors for student support in all areas; particle masks will be readily available for any student who may need them.
- g) Committee Update - None

9.2 Superintendent Update – Mr. Gifford reported the following: the district is ready to proceed with the construction of the Bus Barn. We are just waiting on the permits; the irrigation has been replaced on the Soccer Field; the district has received the CEP Grant (Community Eligibility Program) where all students in the school district will receive breakfast and lunch at no charge; the scoreboard at the ballfield is waiting on DSA approval to move forward; this year Mr. Gifford will be meeting regularly with the Principals & Directors.

9.3 Business Manager Update – Michelle Glover commented that there may be a grant available to help with the cost of the new camera system; the business team is working on closing the books for the 2017/18 school year.

9.4 Enrollment Update as of August 09, 2018 – 526 students – TK – 8<sup>th</sup> grade & CDS

## 10.0 Next Meetings

September 11, 2018 - 6:00 p.m. – Regular Meeting

October 9, 2018 - 6:00 p.m. – Regular Meeting

November 13, 2018 – 6:00 p.m. – Regular Meeting

**11.0 Adjourn Open Session and Convene Closed Session**

On a motion by Rusty Simmons, seconded by Marci Reese, the board voted 5-0 to adjourn Open Session @ 7:35 p.m.

<b>CLOSED SESSION</b>
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**12.0 Closed Session**

- 12.1 Conference Regarding Labor Negotiations (Government Code Section §54957.6):  
Certificated and Classified
- 12.2 Public Employee Discipline/Dismissal/Release/Complaint (Government Code  
Section §54957)

**13.0 Adjourn Closed Session and Convene Open Session**

On a motion by Rusty Simmons, seconded by Marci Reese, the board voted 5-0 to adjourn Closed Session and Convene Open Session at 8:30 p.m.

**14.0 Report from Closed Session**

No reportable action taken

**15.0 Adjournment**

On a motion by Rusty Simmons, seconded by Tim Garman, the board voted 5-0 to adjourn Open Session at 8:34 p.m.

Approved September 11, 2018

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Clerk of the Board